

LAKE POINTE ACADEMY

Drop/ Add Course Form

Student Name: _____

Date: ___/___/___ Grade: _____ Phone Number: _____

Parent Name: _____ Signature: _____

Add	Drop	Course Name	Period	Reason
Example "X"		English III	4	

FOR OFFICE USE ONLY:

Date Received: ___/___/___

Registrar: Date Reviewed: ___/___/___

Renweb updated: _____

Financials Processed: _____

Signature: _____

Notes: _____

Accounting: Credit Tuition Account: _____

Charge Tuition Account: _____

Fees Associated w/ Class: _____

Drop/ Add Fee: _____

TOTAL CHANGE: _____

Notes: _____
